

Milntown Volunteer Application Form

Personal Information

Title		Address	
First Name			
Surname			
Date of Birth			
Home Phone		Mobile Phone	
Email			
Emergency Contact			
Name		Phone	
Relationship			

About You

Tell us a bit about yourself. How did you hear about Milntown? Why do you want to volunteer?

Qualifications

Please list any skills you have which you feel you could assist Milntown with.

Availability

Please indicate the days that you will normally attend (tick as many boxes as necessary):

Mon	Tues	Weds	Thurs	Fri	Sat	Sun
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Preferences

Please indicate which of Milntown's activities you wish to become involved with (e.g. stewarding and guiding visitors, gardening, restoration of vehicles, vehicle maintenance, archiving, upkeep of the building and/or artefacts). Please list all interests.

Health

Please state any ongoing condition that may affect you while on site, (i.e. limited mobility, special medication, phobias, etc.)

In accordance with the Data Protection Act, I agree that The Milntown Trust may hold and use personal information about me for volunteering. I declare that the information given above is true to the best of my knowledge.

Signature		Date	
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Milntown Volunteer Application Form Agreement

This agreement tells you what you can expect from us, and what we hope from you. We aim to be flexible, so please let us know if you would like to make any changes and we will do our best to accommodate them.

You can expect Milntown:

- * to introduce you as to how the organisation works and your role in it, and to provide training when needed
- * to provide regular meetings with Management so that you can tell us if you are happy with how your tasks are organised and to get feedback from us
- * to respect your skills, dignity and individual wishes and to do our best to meet them
- * to consult with you and keep you informed of possible changes
- * to insure you against injury you may suffer or cause due to negligence
- * to provide a safe workplace
- * to apply our equal opportunities policy
- * to apply our problem-solving procedure if there is any problem

We expect you:

- * to work reliably to the best of your ability, and to give as much warning as possible whenever you cannot work when expected
- * to treat staff, volunteers and visitors with respect
- * to follow our rules and procedures, including health and safety, equal opportunities and confidentiality

Note: this agreement is in honour only and is not intended to be a legally binding contract of employment.

I have read and understood the agreement.

Signature

Date